

USH Board Meeting Minutes August 9, 2022

Present – Eve Pech, Dana Donovan, Tina Davies, Paul Cipriano, Judy Sullivan, Sarah McKenzie, Jon Covault

Absent – Peter Meny

Guests – David and Janice Newton, Bev and Stu Spence, Laura Cipriano, Jim Venneman, Brian Harvey

6:40 – Check-ins

6:51 – Eve read a statement regarding rumors going around the congregation regarding the fact-finding team’s recommendation.

7:00 – Dana read the Board Covenant

7:02 – Approval of July Minutes. Tina made the motion, Dana seconded the motion.

Aye – 7

Nay – 0

Abstain – 0

7:03 – Minister Search. Eve spoke to Rev. Kron, and he asked if a retired minister had reached out (which they haven’t yet). Rev. Kron also said we should make an official posting for a contract minister search on the UUA website. Paul, Dana, and Tina will work on the form for the contract minister search.

7:08 – Eve received two emails regarding building security concerns. Eve will reach out to Bev and see if she has any suggestions for task force members to look into security issues. Perhaps task force to report to Paul as Administrative Chair? Check also with the UUA regarding any recommendations they may have. The State has a grant program for security, Paul has been in touch regarding timing and how to apply.

7:15 – Budget (see attached) – Judy still has some open items before we pass the budget. There is still \$2,500 coming out of the Schwab Account instead of the normal budget process. She would also like to increase the amount to \$3,000. Keep the Schwab set-aside \$ for special social justice projects, and use the general fund for regular annual budgeting purposes. Judy made the motion to amend the social justice budget with Judy’s changes, Paul seconded.

Aye – 7

Nay – 0

Abstain – 0

Tina also brought up MHP, because their income will likely be lower this year due to fewer concerts scheduled. There was also a concern about the membership line item, might need to be increased because previous years were covid-related. Leave MHP alone since their income is balanced out by their expenses. Increase membership back to \$1,650 from \$1,250. We also had \$ budgeted for “marketing” that was unspent last year; Annie has been developing some Facebook marketing campaigns for this year which could use these funds. \$ has been coming in from the vegetable sales at Summer Services, maybe allocate that to either “other fundraising” or “coffee hour donations” rather than general income. Jon made a motion to approve the entire budget with the changes above to Social Justice, Membership, External Marketing, and Coffee Hour Donations. Eve seconded

Aye – 7

Nay – 0

Abstain – 0

7:38 – Council Reports (see attached). In general, we appreciate the monthly reports, but they are not necessary if there's nothing really to report. During Covid, someone cleaned out the Library and threw out a bunch of items and we don't know what was lost. As far as we know, there is no list of the library contents.

7:53 – Building & Grounds is looking for the Board to indicate that it has no objection to the committee moving forward with the application for Historic Designation for the Meeting House. Tina Davies made the motion that the Board approves Building & Grounds moving forward with the Historic Designation application. Sarah McKenzie seconded.

Aye – 6

Nay – 0

Abstain – 1

8:04 – Guest Comments – Janice asked what happened to the vegetable money going to Stewardship? There was a general understanding that the money would be counted in the stewardship among the congregation. Laura would like to schedule a congregational meeting on September 18 for the suggestions made by the Governance Committee. David thanked the Board for moving forward on the Historic Designation. There was also some discussion regarding Hartford Zoning Commission's deliberation on the fence proposed by the Village for Families and Children.

8:15 – The Board went into executive session. (with a small break)

8:20 – Executive Session

9:29 – the Board came out of Executive Session and the meeting was adjourned.



Sarah McKenzie <sarah.h.mckenzie@gmail.com>

draft agenda for 8/9 Board meeting

1 message

Eve Pech <elpech@sbcglobal.net>

Mon, Aug 8, 2022 at 12:13 PM

To: DANA DONOVAN <dedanu49@gmail.com>, Sarah McKenzie <sarah.h.mckenzie@gmail.com>, Jon Covault <jncovault@hotmail.com>, Peter Meny <plmeny9@gmail.com>, Christina Davies <daviesush@gmail.com>, Judy Sullivan <jasullivan57@gmail.com>, Paul Cipriano <pcipriano01@gmail.com>

Dear Board-

Feedback welcome-

Eve

USH BOARD MEETING Draft AGENDA -8/9/22 at 6:30pm, via Zoom

6:30pm Check in, All - 15 mins.

6:45pm Opening Words, Eve - 3 mins.

6:48pm Board Covenant, Dana - 2 mins.

6:50pm Approval of June Board Minutes, Sarah - 2 mins.

6:52pm Status of minister search- 5 min.

6:57pm Security at USH -5 min

7:02pm Vote on USH 2022-23 Budget -10 min

7:12pm Acceptance of Council Reports, Comments, Questions - 15 min

7:27pm Historic Designation discussion -20 mins

7:47pm Guest comments – 10 min

7:57pm Executive Session- Office manager position, UUA eval report Rev. Terry

Treasurer's Report – August 2022

Financial Status/Cashflow

The USH Financial Status and Cashflow remain very positive. Our bookkeeper's end of fiscal year projection is that we will have a surplus of nearly \$40,000 for 21/22. Contributors to this surplus include higher than anticipated stewardship, rental, and auction income. Lower than budgeted expenses for general maintenance, snow removal, music program, paid pulpit speakers, DRE and RE staff, bookkeeper expense. We did not access prior years' surplus or paycheck protection funds.

FY22/23 budget highlights

Board consideration for approval of the budget will be part of the August Board meeting agenda. Pledges to date for 22/23 stewardship total \$282,000 compared with prior budgeted pledges of \$270,750 for 21/22 fiscal year. The budget includes 4% endowment contribution to income and \$41,000 of non-recurring income from the remaining paycheck protection program grant funds (this was also in 21/22 budget but not used/needed). Increased budgeted expenses include additional \$10,000 for natural gas, wages for Sunday hybrid worship staff and a potential choir director. The budget includes wages for a director of religious education as well as part-time contract minister. The total budget for minister expenses is \$22,500 less than the prior year budget for a full-time interim minister. Reductions in total wages/salary expense, natural gas costs or substantial increase in stewardship will be needed for the 23/24 budget which may not have opportunity for non-recurring income from PPP and additional funds needed for a full-time minister.

Bookkeeper Status

Our new bookkeeper Patty Peck, is also part-time bookkeeper for 2 other local churches. Although she is available for fewer hours than Brian Mullen provided, she is highly experienced, competent and reliable.

Assistant Treasurer

It may be helpful to consider seeking a volunteer to assist the treasurer in filling some of the roles Brian Mullen had that our new bookkeeper is not involved with including preparing and making weekly bank deposits, entering donations in the Church Windows database or helping with filing.

Knox Foundation Garden Water Expenses

We received payment of \$3,100 for May and June water use at the Knox Garden. This represents more timely payment than in 2021.

Respectfully Submitted,

Jon Covault, USH Treasurer

	Approved Budget 2021-22 2021-22	Actual 6.30.22 06.30.2022	Proposed Budget 7-16-22 2022-23	
Budgeted Income				
410000 · Administration				
411000 · Endowment				
411100 - Capital Clearing Account				
411200 · Operations				
411201 - Monthly Distribution	47,665.32	47,665.32	47,665.32	4% from endowment
411204 - Special Purpose Funds Income				
Total 411200 - Operations	<u>47,665.32</u>	<u>47,665.32</u>	<u>47,665.32</u>	
411500 - Building & Grounds Small Projects	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	from UBS capital fund
411600 · UUMSB Loan Repayment				
411610 -UUMSB Loan #1	-	-	-	
411620 -UUMSB Loan #2	<u>510.96</u>	<u>510.96</u>	<u>-</u>	
Total 411600 - UUMSB Loan Repayment	<u>510.96</u>	<u>510.96</u>	<u>-</u>	
Total 411000 · Endowment	<u>58,176.28</u>	<u>58,176.28</u>	<u>57,665.32</u>	
412000 - Fundraising				
412101 - Fundraising - Other	<u>5,000.00</u>	<u>8,678.34</u>	<u>7,000.00</u>	
Total 412000 - Fundraising	<u>5,000.00</u>	<u>8,678.34</u>	<u>7,000.00</u>	
413000 · Holiday Letter				
414000 - Prior Year(s)' Carry Over				
414000 - Prior Year(s)' Carry Over	8,445.29	-	-	
415000 - Memorial Contributions				
415000 - Memorial Contributions	-	-	-	
416000 · Rental Contributions				
416000 · Rental Contributions	3,000.00	9,984.50	8,000.00	
417000 · Stewardship				
417100 · Current Fiscal Year Pledge	270,750.00	288,106.05	282,000.00	
417200 · Prior Fiscal Year Pledge	4,055.00	3,680.00	-	
417300 Pre-paid pledge for 22-23				
417000 stewardship other				
Total 417000 · Stewardship	<u>274,805.00</u>	<u>296,144.25</u>	<u>282,000.00</u>	
418000 · Sunday Contributions				
418000 · Sunday Contributions	3,500.00	2,902.53	4,000.00	
419000 - Other Administration Income				
419100 - Zero Emission Renewable Energy Credits	3,000.00	3,468.36	3,000.00	
419200 - Solar Land Lease	-	-	-	
419300 - Garmany Choral Scholars	3,000.00	-	-	Duplicated
419400 - Garmany Composer-In-Res	<u>390.00</u>	<u>-</u>	<u>-</u>	See 454108
Total 419000 - Other Administration Income	<u>3,890.00</u>	<u>3,468.36</u>	<u>3,000.00</u>	
Total 410000 · Administration	<u>356,816.57</u>	<u>379,354.26</u>	<u>361,665.32</u>	
420000 · Community Within				

421000 · Festival of the Season	-	-	-
422000 · Used Book Donations	-	71.35	50.00
423000 · Meeting House Presents			
423001 · MHP - Tickets	3,800.00	7,559.86	5,000.00
423002 · MHP - Concessions	200.00	635.00	500.00
423003 · MHP - Other Income	-	100.00	-
Total 423000 · Meeting House Presents	4,000.00	8,294.86	5,500.00
424000 · Caring Network	500.00		-
424100 - Memorial Receptions	-	-	-
426000 - Gifts	-	-	-
427000 - Membership	-	-	-
428000 - Adult Programs	-	569.00	500.00
429001 - Fellowship Hour Donations	75.00	162.00	100.00
Total 420000 · Community Within	4,575.00	9,097.21	6,150.00
430000 · Social Justice			
433000 SJ from Schwab restricted	2,500.00		2,500.00 from Schwab
434500 - Interweave	-	-	-
434000 · SJ Miscellaneous Income		253.00	
434800 - Green Sanctuary	-	839.15	-
Total 430000 · Social Justice	2,500.00	1,092.15	2,500.00
440000 · Spiritual Life			
441000 · Annual Retreat	-	-	-
443000 · Flower Contributions	-	-	-
447000 · Religious Education			
447100 · Soup Making	-	(146.60)	-
447500 · Ski Trip	-	-	-
Total 447000 · Religious Education	-	(146.60)	-
448000 · Miscellaneous - Spiritual Life			
448100 · Recording Donations	-	-	-
448300 · Volunteer Recognition	-	-	-
448000 - Miscellaneous	-	-	-
449000 - Music Program Fundraising	-	-	-
Total 448000 · Miscellaneous - Spiritual Life	-	-	-
Total 440000 · Spiritual Life	-	(146.60)	-
450000 - Other Income			
454107 · Garmany Choral Scholars	3,000.00	-	3,000.00 from Schwab
454108 · Intern Minister UUA Grant	-	-	-
459000 · Paycheck Protection Program	41,166.40	-	41,119.53 from Schwab
459001 · Emergency Fund		-	-

Total 450000 · Other Income	44,166.40	-	44,119.53
Total Budgeted Income	408,057.97	389,397.02	414,434.85
Budgeted Expenses			
510000 · Administration Expenses			
512000 · UUA & District Payments			
512001 · Clara Barton District	-	-	-
512002 · UUA Fair Share	24,732.00	24,732.00	24,153.00
Total 512000 · UUA & District Payments	24,732.00	24,732.00	24,153.00
515000 · Stewardship			
515100 · Annual Canvass	1,000.00	36.83	1,000.00
515200 · Vanco/Credit Card Expense	1,700.00	1,337.63	2,000.00
Total 528000 · Stewardship	2,700.00	1,374.46	3,000.00
516000 · Building & Grounds			
516100 · General Maintenance	16,000.00	9,495.32	16,000.00
516200 · Snow Removal	6,600.00	4,020.00	6,600.00
516300 · Lawn Care	7,500.00	6,950.00	7,700.00
516400 · Water	5,000.00	2,183.87	2,500.00
516500 · Electric	1,000.00	307.31	500.00
516600 · Natural Gas	10,000.00	11,476.23	20,000.00
516700 · Memorial Garden	-	-	-
516800 · Small Projects	10,000.00	7,422.14	10,000.00
Total 516000 · Building & Grounds	56,100.00	41,854.87	63,300.00
517000 · Office			
517100 · Equipment			
517101 · Equipment Purchases	2,000.00	(1,440.89)	2,000.00
517102 · Equip Rental (Office Copier Lease)	6,156.00	6,270.80	6,300.00
517103 · Computer Maint. Agreement	2,200.00	2,061.92	3,400.00
Total 517100 · Equipment	10,356.00	6,891.83	11,700.00
517200 · Security			
517300 · Printing	1,200.00	(25.00)	250.00
517400 · Postage	800.00	406.66	650.00
517500 · Telephone / Internet	4,928.76	4,633.40	4,928.00
517600 · Dues and Subscriptions	3,400.00	9,046.33	4,200.00
517700 · Office Supplies	3,000.00	1,579.48	2,800.00
517800 · Service Contracts	-	-	-
517900 · Service Charges			
517910 · Bank			
517920 · Credit Card Expense	420.00	161.14	300.00
517930 · Payroll Expense	650.00	404.08	550.00

517940 - Miscellaneous	-	76.19	-
517900 service charges other		102.00	
Total 517900 · Service Charges	1,070.00	743.41	850.00
Total 517000 · Office	24,754.76	23,276.11	25,378.00
518000 · Insurance			
518100 · Workers' Compensation	2,700.00	1,986.50	2,500.00
518200 · Liability Insurance	12,240.00	11,349.18	12,000.00
518300 · Umbrella	700.00	1,064.95	1,070.00
Total 518000 · Insurance	15,640.00	14,400.63	15,570.00
519000 · Administration - Other			
519200 · Rental Expense	-	-	-
519300 · General Assembly Expense	-	-	500.00
519500 - Board Expense	250.00	197.52	500.00
519600 - Staff Development	520.00	190.58	200.00
519700 - Archives	200.00		200.00
Total 519000 · Administration - Other	970.00	388.10	1,400.00
Total 510000 · Administration Expenses	124,896.76	106,026.17	132,801.00
520000 · Community Within Expenses			
521000 · Caring Network	500.00	(125.00)	500.00
522000 · Communications			
522100 - Hard Copy Mailings	-	-	-
522300 - Web Page	2,000.00	1,617.97	3,000.00
522400 · External Marketing	400.00	-	-
522500 · Software Upgrades	-	-	-
Total 522000 · Communications	2,400.00	1,617.97	3,000.00
523000 - Meeting House Presents			
523100 - Credit Card Expense	-	1.14	-
523200 - Performance Expense	3,500.00	5,790.00	5,000.00
523300 - MHP Other Expenses	265.00	1,099.00	1,000.00
Total 523000 - Meeting House Presents	3,765.00	6,890.14	6,000.00
524000 · Festival of the Season	-	-	-
527000 · Membership			
527000 - Membership	1,150.00	995.00	1,000.00
527100 - Membership Initiative	500.00	246.14	250.00
Total 527000 - Membership	1,650.00	1,241.14	1,250.00
528000 - Adult Programs			
528100 - Administrative Expenses	750.00	-	-
528200 - Compensation	-	-	-

528300 - Credit Card Expense		-	-
Total 528000 - Adult Programs	750.00	-	-
529000 - Community Within - Other			
529500 - Memorial Receptions	-	-	-
520000 - Community Within - Other		168.80	
529600 - Fellowship Hour Supplies	350.00	296.60	800.00 much needed increase
Total 529000 - Community Within - Other	350.00	465.40	800.00
Total 520000 - Community Within Expenses	9,415.00	10,089.65	11,550.00
530000 - Social Justice Expenses			
531000 - Info & Advocacy Sub-Council			
532000 - Miscellaneous	2,500.00	-	2,500.00
534000 - Interweave	-	-	-
537000 - Equal Access	-	-	-
538000 - Green Sanctuary	-	-	-
539000 - Noah Webster Partnership	-	-	-
Total 530000 - Social Justice Expenses	2,500.00	-	2,500.00
540000 - Spiritual Life Expenses			
542000 - Annual Retreat			
543000 - Music			
543200 - Guest Musicians	600.00	-	750.00
543201 - Substitute Keyboardists	800.00	-	500.00
543300 - Sheet Music	500.00	-	500.00
543400 - Instrument Maintenance			
543401 - Organ	800.00	392.00	1,000.00
543402 - Piano	800.00	425.00	500.00
Total 543400 - Instrument Maintenance	1,600.00	817.00	1,500.00
543700 - Garmany Composer-In-Res	390.00	-	390.00
Total 543000 - Music	3,890.00	817.00	3,640.00
544000 - Religious Education			
544200 - Supplies	700.00	631.39	500.00
544501 - Summer Activities	-	-	200.00
544502 - RE & Family Events			1,000.00
544700 - Curriculum	500.00	117.30	900.00
544701 - Coming of Age	500.00	172.95	500.00
Total 544700 - Curriculum	1,000.00	290.25	3,100.00
544800 - Religious Education - Other			
544802 - Training	1,000.00	2,160.32	150.00
544803 - RE Staff Recruitment	100.00	33.32	-
544804 - RE Staff Security Checks	300.00	-	200.00

544805 · RE Classroom Refurbishment	100.00	-	150.00	
Total 544800 · Religious Education - Other	1,500.00	2,193.64	500.00	
Total 544000 · Religious Education	3,200.00	3,115.28	3,600.00	
545000 · Worship				
545100 · Guest Speakers				
545101 - Pulpit Supply	3,300.00	960.00	4,200.00	
545102 - Mileage	500.00	80.00	1,400.00	
Total 545100 - Guest Speakers	3,800.00	1,040.00	5,600.00	
545200 · Worship Supplies	2,254.81	1,080.65	2,400.00	
Total 545000 · Worship	6,054.81	2,120.65	8,000.00	
547000 - Spiritual Life Other	-	-	-	
Total 540000 · Spiritual Life Expenses	13,144.81	6,052.93	15,240.00	
550000 · Compensation				
551000 · DRE				RE coordinator
551100 · Salary/Wages	31,943.34	22,916.10	35,000.00	17200
551200 · Pension	3,194.33	2,142.29	3,500.00	
551300 · Insurance		-	3,200.00	
551400 · Professional Development	1,500.00	261.66	500.00	
551500 · FICA	2,443.67	1,687.23	2,677.50	
Total 551000 · DRE	39,081.34	27,007.28	44,877.50	
552000 · Minister (Interim)				
552100 · Salary/Wages	63,292.31	66,669.16	21,576.92	
552200 · Pension	7,928.46	3,603.80	2,702.88	
552300 · Insurance	3,200.00	1,953.00	650.00	
552400 · Professional Development	11,099.85	5,432.24	-	
552500 · FICA Allowence	6,065.27	6,379.12	417.07	
552600 · Housing Allowance	15,992.31	16,719.16	5,451.92	
Total 552000 · Minister (Interim)	101,333.38	100,756.48	30,798.80	
552900 · Minister (Contract)			47,000.00	Part-time
553000 · Building Staff				
553100 · Salary/Wages				
553101 · Fellowship Sexton - Jaz	3,618.45	1,875.75	3,200.00	
553102 · Custodian Cleaner	6,493.76	3,167.78	4,500.00	
553103 · Sexton	12,412.40	12,437.97	17,500.00	
553104 · Building Rentals Manager	2,581.28	1,675.64	-	
553109 Suda Tech Support	-	386.40	6,000.00	
Total 553100 · Salary/Wages	25,105.89	19,543.54	31,200.00	

553500 · FICA	1,920.60	1,663.24	1,683.00
Total 553000 · Building Staff	27,026.49	21,206.78	32,883.00
554000 · Music Staff			
554100 · Salary/Wages			
554101 · Director of Music Ministries	22,230.00	21,899.30	22,200.00
554102 · Accompanist	-	-	-
554103 · Choir Director			13,000.00
554106 · Garmany Choral Scholars	3,000.00	-	2,500.00
554107 · Garmany Music Admin.	500.00	-	500.00
Total 554100 · Salary/Wages	25,730.00	21,899.30	38,200.00
554400 - Professional Development	500.00	-	500.00
554500 · FICA	1,968.35	1,551.79	2,692.80
Total 554000 · Music Staff	28,198.35	23,451.09	41,392.80
555000 · Business Manager			
555100 · Salary/Wages	-	-	-
555101 - Bookkeeper	16,540.16	11,792.36	6,048.00
555102 - Bookeeping Services		882.50	5,760.00
555200 · Pension	-	-	-
555300 · Insurance	-	-	-
555500 · FICA	1,265.32	762.64	-
Total 555000 · Business Manager	17,805.48	13,437.50	11,808.00
556000 · Administrative Support			
556100 · Office Administrator			
556101 - Salary / Wages	33,423.73	35,818.06	41,138.00
556102 - Pension	-	-	-
556103 - FICA	-	-	-
556104 - Professional Development	-	-	-
Total 556100 - Office Administrator	33,423.73	35,818.06	41,138.00
556200 - Minister's Assistant			
556201 - Salary / Wages		-	-
556203 - FICA	-	-	-
Total 556200 - Minister's Assistant	-	-	-
Total 556000 · Administrative Support	33,423.73	35,818.06	41,138.00
557000 · Religious Education			
557100 · Paid RE Staff			
557101 · Nursery & Child Care	5,385.60	1,329.75	2,304.00
557102 - RE Administrative Support	1,048.80	-	-
557103 · Youth Advisor	-	-	-

Total 557100 · Paid RE Staff	6,434.40	1,329.75	2,304.00
557105 · Paid RE Staff FICA	492.23	19.51	-
Total 557000 · Paid RE Staff	6,926.63	1,349.26	2,304.00
558000 · Intern Minister			
558100 · Salary/Wages	4,000.00	4,000.00	-
558500 · FICA	306.00	306.00	-
Total 558000 · Intern Minister	4,306.00	4,306.00	-
Total 550000 · Compensation	258,101.40	227,332.45	252,202.10
590000 - Other Expenses			
591002 · Sabbatical Expenses	-	-	-
Total 590000 · Other Expenses	-	-	-
Total Budgeted Expenses	408,057.97	349,501.20	414,293.10
Non-Budgeted Income			
Carpeting Projectr		14,103.84	
461000 · Minister's Discretionary Fund	-	1,666.00	-
462000 · UAMW	-	-	-
463000 · SJ Sunday Collections	-	7,992.73	-
464000 · Music Sunday Contributions	-	-	-
464100 · Guest at Your Table	-	-	-
464200 - Sleeping Out in Boxes	-	-	-
464600 · Lighting Project	-	48,810.16	-
464400 - Hymnal Donations	-	564.00	-
469999 - Minister Moving Expense	8,514.53	8,514.53	-
Total Non-Budgeted Income	8,514.53	81,651.26	-
Non-Budgeted Expenses			
561000 · Minister Discretionary Fund	-	1,666.00	-
564700 · Carpeting project	-	10,500.00	-
563000 · SJ Collection Disbursements	-	7,381.73	-
564000 - Music Sunday Contributions	-	-	-
564100 - Guest at Your Table	-	-	-
564200 - Sleeping Out In Boxes	-	-	-
564600 · Lighting Project	-	52,135.05	-
564400 - Purchase of Donated Hymnals	-	564.00	-
569999 - Minister Moving Expense	8,514.53	8,514.53	-
Total Non-Budgeted Expenses	8,514.53	80,761.31	-
net unbudgeted income less expense		889.95	
Net Ordinary Income	0.00	40,785.77	141.75

Administration Council Report

Larry Lunden, our Archive committee of one, is interested in the idea of using some of the archive materials for Did UU know. I look forward to working with Larry and to use his knowledge of the archives to present excerpts from USH's past.

I spoke with Peter Upton, as he is the last chair listed for the Art committee and he expressed interest in getting more active again in it. But someone mentioned that it may be Diane Cadrain who may be the current chair. I am not sure as she is away at present.

Gregg Nickett, the only current HR Committee member, is working on getting the background screening process up and running. As he is on vacation, I have no more details than that.

Joe Rubin, from stewardship, said he sent out 40 plus letters to USH members but has not gotten any response. In the past these letters have brought in a few thousand more in donations. Joe said he did receive a pledge for \$60.00 a month and there may be more still that come in.

Jon Covault shared current information from the Finance Committee that pledges are at \$282,000 up 4% from the previous year. This year Jon said we have 80 pledges, 34 of which are couples, so 114 people made pledges this year compared with 86 pledges and 122 members in 2021-22.

Building and Grounds Historic Designation committee led by Toni Gold has exhaustively researched and communicated the advantages of getting the Meeting House listed on the National Register of Historic Places now that it is 50 years old.

One of the many benefits of this is the availability of grant money funded from revenue generated by real estate transactions in the state. This pool of money is larger than usual this year due to the historically high real estate market.

With the nature of our building, it is not hard to imagine there will be a need for funds to maintain and repair the building but also to adapt it to meet the needs of future members. The historic designation does not prohibit remodeling and/or modernizing it.

Although there is no Library committee it was observed that much of the material in the library is no longer there. I did some research and apparently it was done

during covid and the material that was removed was not turned over to Archives for evaluation but simply thrown out. In the future I request that any such efforts be run past someone on the Board, a committee chair, or a member of archives as we have no idea what was lost.

Paul Cipriano
Administrative Council Chair
August 2022

Social Justice Council Report

August, 2022

The SJ Council met July 19 via Zoom. There is no meeting in August – the next meeting will be on September 20 @ 7pm via Zoom. All meetings will be announced in the enews with an open invitation to any/all of the congregation. We are also exploring updating the SJ section of the USH website and posting meeting minutes.

Good Neighbor Offering Schedule

July & August: No GNO. Instead, our customary fund raiser for The Village for back-to-school uniforms and backpacks. Joanne Orlando coordinating.

In September we initiate the new GNO policy of “**Share the Plate**”. Instead of collecting for the GNO on just one particular Sunday, the collection for the combined month’s donations will be counted. As recommended by UUA, the full month’s amount (minus designated pledges) will be split 50/50 between USH and the GNO.

September: CIRI (CT Institute for Refugees and Immigrants) <https://cirict.org/>
Sherry Manetta is coordinating.

October: Hawkwing <https://www.hawkwing.org/>
Diana Heymann is coordinating.

November: Blue Hills Civic Organization <https://www.bluehillscivic.org/>

December: Connecticut Foodshare <https://www.ctfoodshare.org/>

Reproductive Justice

<https://sidewithlove.org/upliftaction>

UPLIFT Action is the Unitarian Universalist Association’s LGBTQIA+, Gender, and Reproductive Justice campaign, and is one of the campaigns associated with Side With Love’s four intersectional justice priorities; UU The Vote, Create Climate Justice, Uplift, and Love Resists.

Dana Donovan, Louise Harman and I attended a 3 session **Uplift Action** training designed to teach congregations how to best determine needs/risks and combine efforts with local organizations. We have started our research/planning phase and will have updates this month.

GHIAA (Greater Hartford Interfaith Action Alliance)

GHIAA has notified all participating trained core leaders of their Issue Team assignment. Initial team trainings on research actions are scheduled via Zoom within the next 10 days.

Respectfully submitted,
Judy Sullivan



Unitarian Society of Hartford

Staff Report for Secretary to present at next Board meetings

Buffie's notes for August 9th Board meeting

Past weeks activities and points of interest

Brianna returned to work on Wednesday, August 3rd and was able to clean for a few hours and she expects to be back to cleaning 2x a week soon.

The lights have been tested by me for B&G and seem to be working beautifully.

I continue to foster the relationship with Officer Rowe as he is our Religious Liaison for the HPD.

I was able to run Zoom remotely from Atlanta, GA which is a very promising aspect of the job requirements.

Continue to work with the Media team and fine tune our streaming capabilities on Sunday and we are becoming more proficient at "trouble shooting" regarding any streaming challenges.

I have taken on the aspect of assisting the Treasurer in some minor administrative roles (mailings/deposits/vendor liaison)

Upcoming activities and/or current projects

On Thursday August 11th and August 13th I will be here at USH for the wedding rehearsal/wedding for Reed/Ruwet ceremony.

I will be out of the office travelling to Orlando (to take King to Harry Potter/Halloween Horror Fest) from October 21st thru the 24th, and will be back in the office Tuesday the 25th. Paul Cipriano will cover ZOOM for me and I am available to him for support.

Points of concern and future activities and/or projects

Hockey Puck lighting feature removed

Lack of sufficient volunteers for Sunday Services