INCOME

During October - December 2015, it was necessary to use \$6,000.00 of the accumulated 2015-2016 Prepaid Pledges. It was also necessary to reallocate \$550.00 from the accumulated 2015-2016 Prepaid Pledges that was placed there in error. This leaves \$13,242.31 in 2015-2016 Prepaid Pledges in our Schwab account (earning interest). Also in our Schwab account is \$23,810.34 in Carry Forward monies (2011-2012 = \$15,824.37; 2012-2013 = \$7,985.97).

The projected 15-16 FY-end for Prior Year Fiscal Pledge (417200) was lowered from \$6,000 to \$3,800 during the July - September 2015 Budget Review. As of December 31, 2015 we have accumulated \$3,848.23 in this line item and no more monies will be added.

With 50 % of the fiscal year passed we have collected 63% of the pledges made. This percentage is higher than those seen in two of the previous three fiscal years as follows:

MONTH/YEAR	% COLLECTED	\$ COLLECTED
December 2015	63.10%	\$168,094
December 2014	60.83%	\$159,414
December 2013	60.69%	\$151,908
December 2012	67.32%	\$170,787

We have received thus far this fiscal year, \$5,016 worth of identifiable non-pledge giving. Through December 31, 2015 there remains \$18,110 worth of 2015-2016 pledges that have no payments made toward them. This amount represents 6% of the pledges made for FY 2015-2016 and is a slightly larger percentage than those found in two of the three previous fiscal years as follows:

MONTH/YEAR	<u>% UNPAID</u>	\$ UNPAID
December 2015	6.79%	\$18,110
December 2014	5.55%	\$14,560
December 2013	7.36%	\$18,435
December 2012	5.86%	\$14,875

A Fundraising Tab has been added which will account for monies raised this fiscal year toward a goal of \$15,000. As evidenced by the Fundraising Tab, we have raised thus far this fiscal year \$6,352. As monies are raised during the fiscal year, they will either post to the Fundraising line item (412000) or another already established line item. The net amount (income minus expenses) raised by these eligible events will be deducted from the projected Fundraising (412000) line item. This posting process will enable us to monitor what 'additional' monies need to be raised through fundraising efforts in order to reach the budgeted goal of \$15,000.

EXPENSES

The General Maintenance (516100) line item has reached \$8,043.16 vs. a budgeted amount of \$7,500. Approximately 53% of the amount spent thus far went toward repairs of the heating system (\$2,927) and the Chancel chair lift (\$1,350). Discounting these extra expenses, the projected year-end for this line item has been raised to \$12,000 and has been highlighted in yellow.

The Guest Musicians/Choral Scholars (543200) line item has been budgeted for \$2,000. Through December 31, 2015 we have spent \$600 in this line item in addition to \$1,230 in the Section Leads (554104) line item. Once the total of these two line items begins to exceed \$2,000, monies will be moved from the Friends of Music monies being held in the Schwab account and will be placed in the Music Program Fundraising (449000) line item.

All other expense line items are currently tracking toward budgeted amounts.

OVERALL

The following represents attendance and money collected from the Sunday's in October - December:

<u>DATE</u>	<u>ATTENDANCE</u>	\$ COLLECTED	<u>DATE</u>	<u>ATTENDANCE</u>	\$ COLLECTED	<u>DATE</u>	<u>ATTENDANCE</u>	\$ COLLECTED
10.04.2015	136	\$2,558	11.01.2015	138	\$2,930	12.06.2015	131	\$4,758
10.11.2015	113	\$2,629	11.08.2015	131	\$3,189 #	12.13.2015	123 *	\$944 ^
10.18.2015	102	\$3,780	11.15.2015	132	\$1,132	12.20.2015	154	\$1,315
10.25.2015	145	\$2,206 *	11.22.2015	115	\$2,675	12.27.2015	96	\$1,248
			11.29.2015	109	\$1,646			

^{*}Includes monies collected for The Tree of Life # Includes monies collected for My Sisters' Place

^Includes monies collected for Friends of Music

This budget Review document includes the following additional Tabs: Board Review (Condensed version of the Budget Review Tab); Schwab (Semi-Annual listing of transactions); UUMSB (Amortization Schedule of the loan repayment from UUMSB); Fundraising.

We will begin to project the fiscal year-end of the Current Fiscal Year Pledge (417100) line item with the next Budget Review document.

YTD results for Rental Income (416000) and Sunday Contributions (418000) have them significantly off pace to reach their year end budgeted goals. No adjustments have been made yet and these line items will continue to be monitored.

As of December 31, 2015 we have received approximately \$45,000 toward the Solar project. At present, there is approximately \$6,500 in cash in the Schwab account, approximately \$5,300 in securities in the Schwab account and approximately \$33,200 in our checking account (which will be moved into the Schwab account.

The protocol used previously, regarding the use of Carry Forward monies, will be used again this fiscal year. The monies from the oldest FY will be used first. As the Budget is reviewed during the fiscal year, rather than show a projected surplus, the amount of Prior Year Carry Forwards (414000) will be lowered. A projected deficit will still be noted as a deficit, with no addition to Prior Year Carry Forward (414000), unless mandated by the Finance Sub-Council and Board. The Prior Year Carry Forward (414000) line item will continue to be highlighted in orange.

The October - September 2015 Budget Review projects a deficit of \$3,634.67.

	Yr-End Acutal 2015-2016	Approved Budget 2016 - 2017	Actual 10.31.2016	Budget Review 10.31.2016
Ordinary Income/Expense				
Budgeted Income				
410000 · Administration				
411000 · Endowment				
411100 - Capital Clearing Account		-		
411200 · Operations				
411201 - Monthly Distribution	39,364.08	39,217.92	13,072.64	39,217.92
411202 - Loan Repay UUMSB - Principal	1,735.07	1,726.12	566.78	1,726.12
411203 - Loan Repay UUMSB - Interest	1,900.81	2,055.96	695.88	2,055.96
411204 - Special Endowment Funds Income				
Total 411200 - Operations	42,999.96	43,000.00	14,335.30	43,000.00
411300 - ZREC	-	3,000.00	-	1,500.00
411400 - Building & Grounds Small Projects	-	-	875.00	10,000.00
Total 411000 · Endowment	42,999.96	46,000.00	15,210.30	54,500.00
412000 - Fundraising				
412100 - Matching Grant	14,024.00	15,000.00	15,798.00	15,798.00
412101 - Fundraising - Other	9,287.98	15,000.00	201.00	15,000.00
Total 412000 - Fundraising	23,311.98	30,000.00	15,999.00	30,798.00
413000 · Holiday Letter				
414000 - Prior Years' Carry Over	2,710.78	5,250.00	-	5,250.00
415000 - Memorial Contributions	535.00		850.00	
416000 · Rental Contributions	13,049.00	14,000.00	5,420.00	14,000.00
417000 · Stewardship				
417100 · Current Fiscal Year Pledge	260,651.10	273,000.00	91,596.93	273,000.00
417200 · Prior Fiscal Year Pledge	3,848.23	4,000.00	4,862.36	6,000.00
Total 417000 · Stewardship	264,499.33	277,000.00	96,459.29	279,000.00
418000 · Sunday Contributions	5,384.32	6,000.00	1,555.94	6,000.00
Total 410000 · Administration	352,490.37	378,250.00	135,494.53	389,548.00
420000 · Community Within				
421000 · Festival of the Season	1,482.00	-	-	-
422000 - Used Book Sales	675.48	-	142.46	142.46
423000 · Performing Arts	4,456.00	-	-	-

	Yr-End Acutal 2015-2016	Approved Budget 2016 - 2017	Actual 10.31.2016	Budget Review 10.31.2016
424000 · Caring Network	2015-2010	2010 - 2017	10.31.2016	10.31.2016
424100 - Caring Network 424100 - Memorial Receptions	300.00	200.00	300.00	300.00
426000 - Circle of Caring	300.00	200.00	300.00	-
427000 - Membership	341.33	_	_	_
428000 - Adult Programs	13,442.50	5,200.00	3,707.00	5,200.00
429001 - Fellowship Hour Donations	123.40	100.00	36.36	100.00
Total 420000 · Community Within	20,820.71	5,500.00	4,185.82	5,742.46
430000 · Social Justice	20,020.71	3,300.00	4,103.02	3,742.40
434500 - Interweave		_	_	_
434000 · SJ Miscellaneous Income		_	231.00	_
434800 - Green Sanctuary	1,306.25	_	231.00	_
Total 430000 · Social Justice	1,306.25		231.00	
440000 · Spiritual Life	1,500.25		251.00	
441000 · Annual Retreat		_	_	_
443000 · Flower Contributions	23.50	_	_	_
447000 · Religious Education	25.50			
447100 · Soup Making	679.27	300.00	(41.19)	300.00
447500 · Ski Trip	-	-	(11.13)	-
Total 447000 · Religious Education	679.27	300.00	(41.19)	300.00
448000 · Miscellaneous - Spiritual Life	0,3.2,	300.00	(12.23)	300.00
448100 · Recording Donations	_	_	_	_
448300 · Volunteer Recognition	_	_	_	_
448000 - Miscellaneous	_	_	_	_
449000 - Music Program Fundraising	3,365.00	3,000.00	_	3,000.00
Total 448000 · Miscellaneous - Spiritual Life	3,365.00	3,000.00	_	3,000.00
Total 440000 · Spiritual Life	4,067.77	3,300.00	(41.19)	3,300.00
450000 - Other Income	857.00	-	1,520.00	1,520.00
Total Budgeted Income	379,542.10	387,050.00	141,390.16	400,110.46
Budgeted Expenses	373,342.10	307,030.00	141,330.10	400,110.40
510000 · Administration Expenses				
512000 · Administration Expenses 512000 · UUA & District Payments				
512001 · Clara Barton District	3,410.00	4,224.00	1,056.00	4,224.00
512001 Clara Darton District	5,710.00	7,227.00	1,000.00	7,227.00

	Yr-End Acutal	Approved Budget	Actual	Budget Review
	2015-2016	2016 - 2017	10.31.2016	10.31.2016
512002 · UUA Fair Share	9,300.00	11,520.00	2,880.00	11,520.00
Total 512000 · UUA & District Payments	12,710.00	15,744.00	3,936.00	15,744.00
515000 · Stewardship				
515100 · Annual Canvass	23.50	-	92.71	600.00
515200 · Credit Card Expense	1,227.88	1,225.00	528.92	1,225.00
Total 528000 · Stewardship	1,251.38	1,225.00	621.63	1,825.00
516000 · Building & Grounds				
516100 · General Maintenance	15,032.98	10,000.00	6,019.75	10,000.00
516200 · Snow Removal	4,790.00	6,600.00	-	6,600.00
516300 · Lawn Care	6,000.00	5,560.00	1,800.00	5,560.00
516400 · Water	3,809.66	4,000.00	2,987.16	4,000.00
516500 · Electric	9,544.44	9,000.00	3,061.05	9,000.00
516600 · Natural Gas	8,098.57	10,000.00	1,387.01	10,000.00
516700 - Memorial Garden	378.00	-	-	-
516800 - Small Projects		<u> </u>	7,443.26	16,000.00
Total 516000 · Building & Grounds	47,653.65	45,160.00	22,698.23	61,160.00
517000 · Office				
517100 · Equipment				
517101 - Equipment Purchases	1,646.30	1,646.30	290.99	1,646.30
517102 · Equipment Rental	6,650.09	6,800.00	2,192.00	6,800.00
517103 - Computer Maint. Agreement	1,284.00	1,284.00	1,284.00	1,284.00
Total 517100 · Equipment	9,580.39	9,730.30	3,766.99	9,730.30
517200 · Security	15.00	-	-	-
517300 - Printing	1,478.05	1,149.15	395.80	1,149.15
517400 · Postage	767.00	1,000.00	230.50	1,000.00
517500 · Telephone	2,866.14	2,400.00	1,344.67	2,400.00
517600 · Dues and Subscriptions	999.56	725.00	509.69	725.00
517700 · Office Supplies	3,388.85	2,100.00	1,087.22	2,100.00
517800 · Service Contracts		-	-	-
517900 · Service Charges				
517910 - Bank	26.90	-	-	-
517920 · Credit Card Expense	279.30	250.00	39.90	250.00

	Yr-End Acutal	Approved Budget	Actual	Budget Review
	2015-2016	2016 - 2017	10.31.2016	10.31.2016
517930 - Payroll Expense	663.15	650.00	207.30	650.00
517940 - Miscellaneous	<u> </u>	<u> </u>	_	
Total 517900 · Service Charges	969.35	900.00	247.20	900.00
Total 517000 · Office	20,064.34	18,004.45	7,582.07	18,004.45
518000 · Insurance				
518100 · Workers' Compensation	3,430.50	2,970.00	738.75	2,970.00
518200 · Liability Insurance	15,143.44	15,140.00	5,912.88	15,140.00
518300 · Umbrella	700.00	700.00		700.00
Total 518000 · Insurance	19,273.94	18,810.00	6,651.63	18,810.00
519000 · Administration - Other				
519200 · Rental Expense	298.37	-	495.00	495.00
519300 · General Assembly Expense	-	-	-	-
519500 - Board Expense	964.95	500.00	-	500.00
519600 - Staff Development	393.40	500.00	136.14	500.00
519700 - Archives		200.00	133.82	200.00
Total 519000 · Administration - Other	1,656.72	1,200.00	764.96	1,695.00
Total 510000 · Administration Expenses	102,610.03	100,143.45	42,254.52	117,238.45
520000 · Community Within Expenses				
521000 · Caring Network				
522000 · Communications				
522100 - Hard Copy Mailings	-	1,500.00	-	1,500.00
522200 · Telephone Advertisement	-	-	-	-
522300 - Web Page	1,201.18	1,000.00	532.00	1,000.00
522400 · External Marketing	118.39	300.00	-	300.00
522500 · Software Upgrades		<u> </u>	<u> </u>	
Total 522000 · Communications	1,319.57	2,800.00	532.00	2,800.00
523000 - Performing Arts	226.69	-	-	-
523100 - Credit Card Expense	2.91	-	-	-
Total 523000 - Performing Arts	229.60	-	-	-
524000 · Festival of the Season	167.48	-	-	-
527000 · Membership				
527000 - Membership	450.88	500.00	-	500.00

	Yr-End Acutal	Approved Budget	Actual	Budget Review
	2015-2016	2016 - 2017	10.31.2016	10.31.2016
527100 - Membership Initiative	251.33		17.00	35.02
Total 527000 - Membership	702.21	500.00	17.00	535.02
528000 - Adult Programs				
528100 - Administrative Expenses	2,089.17		87.83	
528200 - Compensation	10,068.00		2,736.50	
528300 - Credit Card Expense	1.06		0.73	
Total 528000 - Adult Programs	12,158.23	5,000.00	2,825.06	5,000.00
529000 · Community Within - Other				
529500 · Memorial Receptions	292.85	200.00	66.00	200.00
529600 - Fellowship Hour Supplies	631.91	600.00	-	600.00
Total 529000 · Community Within - Other	924.76	800.00	66.00	800.00
Total 520000 · Community Within Expenses	15,501.85	9,100.00	3,440.06	9,135.02
530000 · Social Justice Expenses				
531000 · Info & Advocacy Sub-Council			250.00	
532000 - Miscellaneous	496.13	700.00	-	700.00
534000 · Interweave	-	-	-	-
537000 · Equual Access	-	-	-	-
538000 · Green Sanctuary	-	-	-	-
539000 - Noah Webster Partnership		<u> </u>		
Total 530000 · Social Justice Expenses	496.13	700.00	250.00	700.00
540000 · Spiritual Life Expenses				
542000 · Annual Retreat				
543000 · Music				
543200 · Guest Musicians	1,375.00	400.00	-	400.00
543201 - Substitute Keyboardists	825.00	800.00	-	800.00
543300 · Sheet Music	369.81	500.00	56.79	500.00
543400 · Instrument Maintenance				
543401 · Organ	1,072.00	1,072.00	-	1,072.00
543402 · Piano	320.00	810.00	135.00	810.00
Total 543400 · Instrument Maintenance	1,392.00	1,882.00	135.00	1,882.00
Total 543000 · Music	3,961.81	3,582.00	191.79	3,582.00
544000 - Religious Education				

	Yr-End Acutal	Approved Budget	Actual	Budget Review
	2015-2016	2016 - 2017	10.31.2016	10.31.2016
544200 · Supplies	690.18	660.00	108.53	660.00
544500 · Ski Trip	-	-	-	-
544700 · Curriculum	623.04	460.00	136.75	460.00
544701 · Coming of Age		<u> </u>	55.57	500.00
Total 544700 - Curriculum	623.04	460.00	192.32	960.00
544800 · Religious Education - Other				
544802 · Training	215.62	300.00	67.01	300.00
544803 · RE Staff Recruitment	59.78	100.00	-	100.00
544804 · RE Staff Security Checks	15.60	40.00	62.40	202.80
544805 · RE Classroom Refurbishment		100.00		100.00
Total 544800 · Religious Education - Other	291.00	540.00	129.41	702.80
Total 544000 · Religious Education	1,604.22	1,660.00	430.26	2,322.80
545000 · Worship				
545100 · Guest Speakers			83.74	83.74
545101 - Pulpit Supply	1,558.33	3,000.00	750.00	3,000.00
545102 - Mileage	50.00	600.00	150.00	600.00
Total 545100 - Guest Speakers	1,608.33	3,600.00	983.74	3,683.74
545200 · Flowers & Candles	344.98	-	-	-
545300 · Recording Expense	-	-	-	-
545400 - Summer Music	1,575.00	<u> </u>		
Total 545000 · Worship	3,528.31	3,600.00	983.74	3,683.74
Spiritual Life Other		<u> </u>	-	
Total 540000 · Spiritual Life Expenses	9,094.34	8,842.00	1,605.79	9,588.54
550000 · Compensation				
551000 · DRE				
551100 · Salary/Wages	19,045.44	23,920.00	8,560.00	25,740.00
551200 · Pension	1,169.02	2,392.00	863.57	2,574.00
551300 · Insurance	-	-	-	-
551400 · Professional Development	1,000.00	1,000.00	934.22	1,000.00
551500 · FICA	1,477.51	1,829.88	692.71	1,969.11
Total 551000 · DRE	22,691.97	29,141.88	11,050.50	31,283.11
552000 · Minister				

	Yr-End Acutal	Approved Budget	Actual	Budget Review
	2015-2016	2016 - 2017	10.31.2016	10.31.2016
552100 · Salary/Wages	64,000.00	68,400.00	20,000.00	68,400.00
552200 · Pension	8,400.00	8,400.00	2,800.00	8,400.00
552300 · Insurance	14,649.56	15,142.77	5,052.84	15,142.77
552400 · Professional Development				
552402 - Prof Dev. Cathy	6,825.20	6,508.64	1,542.86	6,508.64
552403 - Prof Dev. Heather	5,462.58	6,508.64	2,160.28	6,508.64
Total 552400 - Professional Development	12,287.78	13,017.28	3,703.14	13,017.28
552500 · FICA	6,426.00	6,426.00	2,142.00	6,426.00
552600 · Housing Allowance	20,000.00	15,600.00	8,000.00	15,600.00
Total 552000 · Minister	125,763.34	126,986.05	41,697.98	126,986.05
553000 · Building Staff				
553100 · Salary/Wages				
553101 · Sunday Sexton	3,239.50	3,140.00	995.50	3,140.00
553102 · Custodian	5,364.00	4,830.00	2,016.00	4,830.00
553103 · Sexton	12,736.50	16,380.00	4,179.00	16,380.00
Total 553100 · Salary/Wages	21,340.00	24,350.00	7,190.50	24,350.00
553500 · FICA	1,893.84	1,862.78	550.09	1,862.78
Total 553000 · Building Staff	23,233.84	26,212.78	7,740.59	26,212.78
554000 · Music Staff				
554100 · Salary/Wages				
554101 · Choir Director	8,815.34	11,520.00	2,920.00	11,520.00
554102 · Accompanist	8,451.88	11,700.00	3,600.00	11,700.00
554104 · Choral Scholars	3,990.00	4,000.00	1,120.00	4,000.00
Total 554100 · Salary/Wages	21,257.22	27,220.00	7,640.00	27,220.00
554400 - Professional Development	252.00	500.00	-	500.00
554500 · FICA	1,377.58	2,082.33	431.46	2,082.33
Total 554000 · Music Staff	22,886.80	29,802.33	8,071.46	29,802.33
555000 · Business Manager				
555100 · Salary/Wages	12,589.28	-	-	-
555101 - Bookkeeper	6,605.00	14,560.00	5,055.00	14,560.00
555200 · Pension	1,444.93	-	-	-
555300 · Insurance	3,652.74	-	-	-

	Yr-End Acutal	Approved Budget	Actual	Budget Review
	2015-2016	2016 - 2017	10.31.2016	10.31.2016
555500 · FICA	1,469.90	1,113.84	386.71	1,113.84
Total 555000 · Business Manager	25,761.85	15,673.84	5,441.71	15,673.84
556000 · Administrative Support				
556100 · Office Administrator				
556101 - Salary / Wages	20,298.08	24,024.00	8,295.40	24,024.00
556102 - Pension	637.71	2,402.00	825.00	2,402.00
556103 - FICA	1,540.54	1,837.83	634.59	1,837.83
Total 556100 - Office Administrator	22,476.33	28,263.83	9,754.99	28,263.83
556200 - Minister's Assistant				
556201 - Salary / Wages	-	-	-	858.00
556203 - FICA		<u> </u>		65.63
Total 556200 - Minister's Assistant	-	-	-	923.63
Total 556000 · Administrative Support	22,476.33	28,263.83	9,754.99	29,187.46
557000 · Religious Education				
557100 · Paid RE Staff				
557101 · Nursery & Child Care	4,953.00	6,800.00	1,440.00	6,800.00
557102 - RE Administrative Support	-	-	-	858.00
557103 · Youth Advisor	2,326.95	4,501.90		
Total 557100 · Paid RE Staff	7,279.95	11,301.90	1,440.00	7,658.00
557105 · Paid RE Staff FICA	585.47	864.59	108.12	585.83
Total 557000 · Paid RE Staff	7,865.42	12,166.49	1,548.12	8,243.83
Total 550000 · Compensation	250,679.55	268,247.20	85,305.35	267,389.40
590000 - Other Expenses				
Total Budgeted Expenses	378,381.90	387,032.65	132,855.72	404,051.41
Non-Budgeted Income				
461000 · Minister's Discretionary Fund	4,329.42	-	1,000.00	-
462000 · UAMW	3,541.27	-	100.00	-
463000 · SJ Sunday Collections	12,887.50	-	2,274.00	-
464000 · Music Sunday Contributions	-	-	-	-
464100 · Guest at Your Table	-	-	-	-
464200 - Sleeping Out in Boxes	1,178.79	-	-	-

	Yr-End Acutal	Approved Budget	Actual	Budget Review
	2015-2016	2016 - 2017	10.31.2016	10.31.2016
464300 - UNICEF	-	-	-	-
464400 - Hymnal Donations	927.00		978.00	
Total Non-Budgeted Income	22,863.98	-	4,352.00	-
Non-Budgeted Expenses				
561000 · Minister Discretionary Fund	4,329.42	-	1,000.00	-
562000 · UAMW	3,541.27	-	100.00	-
563000 · SJ Collection Disbursements	12,887.50	-	2,274.00	-
564100 - Guest at Your Table	-	-	-	-
564200 - Sleeping Out In Boxes	1,178.79	-	-	-
564300 - UNICEF	-	-	-	-
564400 - Purchase of Donated Hymnals	940.00	-	978.00	-
Total Non-Budgeted Expenses	22,876.98	-	4,352.00	-
Net Ordinary Income	1,147.20	17.35	8,534.44	(3,940.95)