INCOME

During July - September 2015, it was not necessary to use any of the accumulated 2015-2016 Prepaid Pledges. There are \$19,792.31 in Prepaid 2015-2016 Pledges in our Schwab account (earning interest). Also in our Schwab account is \$23,810.34 in Carry Forward monies (2011-2012 = \$15,824.37; 2012-2013 = \$7,985.97).

We have received notification of a reduction to a pledge of \$1,000. This alteration has been noted in the estimated FY-end for Current Fiscal Year Pledge (417100).

Thus far this fiscal year we have accumulated \$2,638.23 in Prior Year Pledges. The projected 15-16 FY-end for Prior Year Fiscal Pledge (417200) was lowered in June 2015 from \$6,000 to \$3,800. Although we ended FY 14-15 with a larger percentage of pledges that had not been paid-in-full, this was due primarily to one large pledge (representing 4% of the total pledges made). This pledge will not be collected. It is likely that the projected FY-end for this line item (417200) will be lowered to \$3,000.

With 25 % of the fiscal year passed we have collected 30% of the pledges made. This percentage is slighlty less than those seen in the three previous fiscal years as follows:

MONTH/YEAR	% COLLECTED	\$ COLLECTED
September 2015	30.86%	\$82,229
September 2014	31.96%	\$83,768
September 2013	34.44%	\$85,799
September 2012	33.14%	\$84,070

We have received thus far this fiscal year, \$2,056 worth of identifiable non-pledge giving. Through September 30, 2015 there remains \$63,360 worth of 2015-2016 pledges that have no payments made toward them. This amount represents 23% of the pledges made for FY 2015-2016 and is a smaller percentage than those found in the previous three fiscal years as follows:

MONTH/YEAR	<u>% UNPAID</u>	\$ UNPAID
September 2015	23.78%	\$63,360
September 2014	30.68%	\$80,410
September 2013	24.04%	\$59,885
September 2012	25.32%	\$64,250

An amount of \$15,000 was inserted into the Fundraising (412000) line item in an effort to show the intent to raise money that will be matched through this final year of the anonymous donor Matching Grant. As monies are reaised during the fiscal year, they will either post to the Fundraising

(412000) line item or another already established line item. For example, the monies being raised by the USH Performing Arts Sub-Council have been posted to the Performing Arts (423000) line item. The net amount (income minus expenses) raised by the USH Performing Arts Sub-Council has been deducted from the projected Fundraising (412000) line item. This posting process will enable us to monitor what 'additional' monies need to be raised through fundraising efforts in order to reach the budgeted goal of \$15,000.

EXPENSES

The following adjustments have been made to line items in the Compansation (550000) category as a result of reconfiguring the position of Business Manager into that of Bookkeeper:

DRE (515000): These line items have been adjusted to reflect a move to 20 hours per week beginning 10.19.2015 as well as providing a contribution to the UUA Pension plan beginning 11.01.2015. *This will increase these line items by \$3,533.18 over their budgeted amount.*

Business Manager (555000): These line tems have been adjusted to reflect the move to 16 hours per week @ \$23 per hour beginning 10.01.2015 and then a move to 14 hours per week @ \$20 per hour beginning 01.01.2016. This will decrease these line items by \$17,348.41 under their budgeted amount.

Administrative Assistant (556500): These line items have been adjusted to reflect a move to 25 hours per week @ \$16.50 per hour beginning 10.01.2015 as well as providing a contribution to the UUA Pension plan beginning 03.01.2016. This will increase these line items by \$7,370.12 over their budgeted amount.

The approved budgeted amount (\$18,765) for Music Director (554101) has now been spread between the Music Director (554101) line item (\$9,665) and the Acting Accompanist (554102) line item (\$9,100). This will more clearly reflect how these monies are being spent.

The effected line items noted above have been highlighted in yellow on the Budget Review Tab.

All other expense line items are currently tracking toward budgeted amounts.

OVERALL

The following represents attendance and money collected from the Sunday's in September:

<u>DATE</u>	ATTENDANCE	\$ COLLECTED	<u>DATE</u>	ATTENDANCE	\$ COLLECTED	<u>DATE</u>	ATTENDANCE	\$ COLLECTED
07.05.2015	74	\$1,207	08.02.2015	59	\$806	09.06.2015	71	\$1,725
07.12.2015	65	\$3,402	08.09.2015	75	\$1,771	09.13.2015	178 *	\$1,765
07.19.2015	77	\$607	08.16.2015	72	\$1,070	09.20.2015	105	\$1,459 #
07.26.2015	81	\$756	08.22.2015	102	\$1,795	09.27.2015	142	\$1,233
			08.30.2015	97	\$1,646			

*Ingathering
Includes monies collected for EqUUal Access

The protocol used previously, regarding the use of Carry Forward monies, will be used again this fiscal year. The monies from the oldest FY will be used first. As the Budget is reviewed during the fiscal year, rather than show a projected surplus, the amount of Prior Year Carry Forwards (414000) will be lowered. A projected deficit will still be noted as a deficit, with no addition to Prior Year Carry Forward (414000), unless mandated by the Finance Sub-Council and Board. The Prior Year Carry Forward (414000) line item will continue to be highlighted in orange.

Using the protocol described above, the projected year-end amount for the Prior Year Carry Forward (414000) line item is \$9,230. The June 2015 review of the approved 15-16 FY budget increased the projected year-end amount for Prior Year Carry Forward (414000) to \$16,400. This was done to account for a lower than anticipated match by the anonymous donor of fundraising monies. The reconfiguring of the position of Business Manager to Bookkeeper enables this reduction in Prior Year Carry Forward (414000) to \$9,230.

The July - September 2015 Budget Review projects a surplus of \$0.39.

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
	06.30.2015	2015-2016	09.30.2015	09.30.2015
Ordinary Income/Expense				
Income				
410000 · Administration				
411000 · Endowment				
411100 - Capital Clearing Account			(4,612.56)	-
411200 · Operations				
411201 - Monthly Distribution	41,340.00	39,364.12	9,841.02	39,364.12
411202 - Loan Repay UUMSB - Principal	1,666.21	1,444.14	427.05	1,444.14
411203 - Loan Repay UUMSB - Interest	1,969.67	2,191.74	481.92	2,191.74
411204 - Special Endowment Funds Income				
Total 411200 - Operations	44,975.88	43,000.00	10,749.99	43,000.00
Total 411000 · Endowment	44,975.88	43,000.00	6,137.43	43,000.00
412000 - Fundraising	15,555.11	15,000.00	901.25	13,095.00
412100 - Matching Grant	10,369.82	18,000.00	14,024.00	14,024.00
413000 · Holiday Letter				
414000 - Prior Years' Carry Over	15,064.94	11,000.00	-	9,230.00
415000 - Memorial Contributions				
416000 · Rental Contributions	12,348.00	14,000.00	2,610.00	14,000.00
417000 · Stewardship				
417100 · Current Fiscal Year Pledge	244,829.39	254,000.00	62,278.80	253,000.00
417200 · Prior Fiscal Year Pledge	5,928.45	6,000.00	2,638.23	3,800.00
Total 417000 · Stewardship	250,757.84	260,000.00	64,917.03	256,800.00
418000 · Sunday Contributions	7,822.69	7,500.00	1,248.63	7,500.00
419000 · Minister's Discretionary Fund	1,103.87	-	2,000.00	2,000.00
Total 410000 · Administration	357,998.15	368,500.00	91,838.34	359,649.00
420000 · Community Within				
421000 · Festival of the Season	1,171.00			
422000 - Used Book Sales	339.50		159.67	159.67
423000 · Performing Arts	3,732.10		1,905.00	1,905.00
424000 · Caring Network				
424100 - Memorial Receptions	917.30	200.00	-	200.00
426000 - Circle of Caring				

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
	06.30.2015	2015-2016	09.30.2015	09.30.2015
427000 - Membership	41.77			
427100 - Membership Initiative	1,039.60			
428001 - Fellowship Hour Donations	179.57	100.00	51.98	100.00
429000 · UAMW	3,067.31		450.00	450.00
Total 420000 · Community Within	10,488.15	300.00	2,566.65	2,814.67
430000 · Social Justice				
431000 · SJ Sunday Collections	3,778.88		4,418.90	4,418.90
432000 · Coffee Ministry				
434500 - Interweave				
434000 · SJ Miscellaneous Income	100.00		(370.00)	-
434800 - Green Sanctuary	1,058.00			
Total 430000 · Social Justice	4,936.88	-	4,048.90	4,418.90
440000 · Spiritual Life				
441000 · Annual Retreat				
442000 · Adult Programs	16,422.95	5,200.00	1,971.00	1,971.00
443000 · Flower Contributions				
445000 · Music Sunday Contributions				
447000 · Religious Education				
447100 · Soup Making	418.30	300.00	138.90	300.00
447200 · Guest at Your Table	170.00			
447300 - Sleeping Out in Boxes	1,850.00			
447500 · Ski Trip	-	-	-	-
447600 - UNICEF	-	-	-	-
Total 447000 · Religious Education	2,438.30	300.00	138.90	300.00
448000 · Miscellaneous - Spiritual Life				
448100 · Recording Donations	34.00			
448200 - Hymnal Donations	655.00		28.00	28.00
448300 · Volunteer Recognition				
448000 - Miscellaneous				
449000 - Music Program Fundraising				
Total 448000 · Miscellaneous - Spiritual Life	689.00	-	28.00	28.00
Total 440000 · Spiritual Life	19,550.25	5,500.00	2,137.90	2,299.00

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
450000 - Other Income	06.30.2015 829.26	2015-2016	09.30.2015	09.30.2015
451000 - Other Income	029.20			
452000 - Search Income 452000 - RE Support	6,817.62			
Total 450000 - Other Income	7,646.88			
Total Income	·	274 200 00	100 501 70	260 191 57
	400,620.31	374,300.00	100,591.79	369,181.57
Expense F10000 - Administration Expenses				
510000 · Administration Expenses 512000 · UUA & District Payments				
512000 · OOA & District Payments 512001 · Clara Barton District	3,190.00	3,720.00	852.00	3,410.00
512001 · Clara Barton District 512002 · UUA Fair Share	8,700.00	9,610.00	2,325.00	9,300.00
Total 512000 · UUA & District Payments	11,890.00	13,330.00	3,177.00	12,710.00
515000 · Stewardship	11,090.00	15,550.00	5,177.00	12,710.00
515100 · Stewardship 515100 · Annual Canvass	138.84	300.00		300.00
515200 · Annual Canvass 515200 · Credit Card Expense	998.83	925.00	408.78	925.00
Total 528000 · Stewardship	1,137.67	1,225.00	408.78	1,225.00
516000 · Building & Grounds	1,137.07	1,225.00	408.78	1,225.00
516100 · General Maintenance	10,187.72	7,500.00	2 027 55	7,500.00
516200 · General Maintenance 516200 · Snow Removal	•	•	2,837.55	•
516300 · Snow Removal	9,860.00 6,400.00	6,600.00	1 600 00	6,600.00 5,560.00
	•	5,560.00	1,600.00	•
516400 · Water 516500 · Electric	4,114.53	4,000.00	2,142.70	4,000.00
	10,831.85	10,200.00	2,258.06	10,200.00
516600 · Natural Gas 516700 - Memorial Garden	9,800.33 500.00	10,000.00	1,024.64	10,000.00
		42.060.00	0.002.05	42.000.00
Total 516000 · Building & Grounds	51,694.43	43,860.00	9,862.95	43,860.00
517000 · Office				
517100 · Equipment	4.050.04	4 500 00		4 500 00
517101 - Equipment Purchases	1,058.84	1,500.00	1 644 00	1,500.00
517102 · Equipment Rental	6,576.00	6,800.00	1,644.00	6,800.00
517103 - Computer Maint. Agreement	1,188.00	1,188.00	1,284.00	1,284.00
Total 517100 · Equipment	8,822.84	9,488.00	2,928.00	9,584.00
517200 · Security	15.00	-	15.00	15.00
517300 - Printing	781.90	525.00	(40.00)	525.00

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
	06.30.2015	2015-2016	09.30.2015	09.30.2015
517400 · Postage	672.62	1,000.00	49.00	1,000.00
517500 · Telephone	2,568.40	2,400.00	651.60	2,400.00
517600 · Dues and Subscriptions	1,102.33	725.00	186.09	725.00
517700 · Office Supplies	2,834.83	2,100.00	573.83	2,100.00
517800 · Service Contracts	-	-	-	-
517900 · Service Charges				
517910 - Bank	116.13	-	2.00	2.00
517920 · Credit Card Expense	351.25	900.00	-	900.00
517930 - Payroll Expense	560.88	600.00	121.45	600.00
517940 - Miscellaneous	4.66			
Total 517900 · Service Charges	1,032.92	1,500.00	123.45	1,502.00
Total 517000 · Office	17,830.84	17,738.00	4,486.97	17,851.00
518000 · Insurance				
518100 · Workers' Compensation	2,679.75	2,700.00	623.25	2,700.00
518200 · Liability Insurance	13,860.65	13,700.00	4,209.42	13,700.00
518300 · Umbrella	700.00	700.00	-	700.00
Total 518000 · Insurance	17,240.40	17,100.00	4,832.67	17,100.00
519000 · Administration - Other				
519200 · Rental Expense	40.00		9.85	9.85
519300 · General Assembly Expense	-	-	-	-
519400 · Minister Discretionary Fund	1,103.87		2,000.00	2,000.00
519500 - Board Expense		-	-	-
519600 - Staff Development	-	500.00	-	500.00
Total 519000 · Administration - Other	1,143.87	500.00	2,009.85	2,509.85
Total 510000 · Administration Expenses	100,937.21	93,753.00	24,778.22	95,255.85
520000 · Community Within Expenses				
521000 · Caring Network	-			
522000 · Communications				
522100 - Hard Copy Mailings	-	1,500.00	-	1,500.00
522200 · Telephone Advertisement				
522300 - Web Page	515.90	1,000.00	300.00	1,000.00
522400 · External Marketing	192.00	-	-	-

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
	06.30.2015	2015-2016	09.30.2015	09.30.2015
522500 · Software Upgrades	<u> </u>	<u> </u>		<u> </u>
Total 522000 · Communications	707.90	2,500.00	300.00	2,500.00
523000 - Performing Arts	594.50	-	-	-
523100 - Credit Card Expense	2.96		2.43	2.43
Total 523000 - Performing Arts	597.46	-	2.43	2.43
524000 · Festival of the Season	518.36	-	-	-
527000 · Membership				
527000 - Membership	56.67	-	-	-
527100 - Membership Initiative	1,039.60	500.00	183.16	500.00
Total 527000 - Membership	1,096.27	500.00	183.16	500.00
529000 · Community Within - Other				
529300 · UAMW	3,067.31	-	-	-
529500 · Memorial Receptions	768.88	200.00	-	200.00
529600 - Fellowship Hour Supplies	449.26	600.00	88.62	600.00
Total 529000 · Community Within - Other	4,285.45	800.00	88.62	800.00
Total 520000 · Community Within Expenses	7,205.44	3,800.00	574.21	3,802.43
530000 · Social Justice Expenses				
531000 · Info & Advocacy Sub-Council	35.00			
532000 - Miscellaneous		500.00	100.00	500.00
533000 · SJ Collection Disbursements	3,778.88	-	4,418.90	4,418.90
534000 · Interweave	-			
537000 · Equual Access	-			
538000 · Green Sanctuary	93.08			
539000 - Noah Webster Partnership				
Total 530000 · Social Justice Expenses	3,906.96	500.00	4,518.90	4,918.90
540000 · Spiritual Life Expenses				
541000 · Adult Programs				
541100 · Administrative Expenses	1,995.58			
541200 · Compensation	10,339.00		656.00	656.00
541300 · Credit Card Expense	17.51			
Total 541000 · Adult Programs 542000 · Annual Retreat	12,352.09	5,000.00	656.00	656.00

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
	06.30.2015	2015-2016	09.30.2015	09.30.2015
543000 · Music				
543200 · Guest Musicians / Choral Scholars	3,033.99	2,000.00	120.00	2,000.00
543201 - Substitute Keyboardists	250.00	600.00	-	600.00
543300 · Sheet Music	174.19	500.00	169.49	500.00
543400 · Instrument Maintenance				
543401 · Organ	1,372.00	1,072.00	-	1,072.00
543402 · Piano	270.00	580.00	-	580.00
Total 543400 · Instrument Maintenance	1,642.00	1,652.00	-	1,652.00
Total 543000 · Music	5,100.18	4,752.00	289.49	4,752.00
544000 - Religious Education				
544200 · Supplies	394.09	600.00	210.09	600.00
544300 - Guest at Your Table	170.00	-	-	-
544400 - UNICEF	-	-	-	-
544500 · Ski Trip	-	-	-	-
544700 · Curriculum	253.90	400.00	25.00	400.00
544800 · Religious Education - Other				
544802 · Training	92.53	300.00	20.36	300.00
544803 · RE Staff Recruitment	-	100.00	-	100.00
544804 · RE Staff Security Checks	15.60	40.00	-	40.00
544805 · RE Classroom Refurbishment	-	100.00	-	100.00
544806 - Sleeping Out In Boxes	1,850.00			
Total 544800 · Religious Education - Other	1,958.13	540.00	20.36	540.00
Total 544000 · Religious Education	2,776.12	1,540.00	255.45	1,540.00
545000 · Worship				
545100 · Guest Speakers				
545101 - Guest Speakers	1,650.00	2,000.00	500.00	2,000.00
545102 - Guest Speakers - Mileage		400.00	-	400.00
Total 545100 - Guest Speakers		2,400.00	500.00	2,400.00
545200 · Flowers & Candles	323.76	500.00	59.54	500.00
545201 - Hymnals	655.00	-	-	-
545300 · Recording Expense				
545400 - Summer Music	1,350.00	2,000.00	1,575.00	2,000.00

	14-15 Yr-End Actual 06.30.2015	Approved Budget 2015-2016	Actual 09.30.2015	Budget Review 09.30.2015
Total 545000 · Worship	3,978.76	4,900.00	2,134.54	4,900.00
Spiritual Life Other	-			<u>-</u>
Total 540000 · Spiritual Life Expenses	24,207.15	16,192.00	3,335.48	11,848.00
550000 · Compensation				
551000 · DRE				
551100 · Salary/Wages	16,848.00	17,016.48	3,926.88	19,045.44
Consultant	-	-	-	-
551200 · Pension	-			1,355.00
551300 · Insurance	-	-	-	-
551400 · Professional Development	175.00	1,000.00	-	1,000.00
551500 · FICA	1,288.88	1,307.76	300.40	1,456.98
551700 - Health Reimbursement		<u> </u>		-
Total 551000 · DRE	18,311.88	19,324.24	4,227.28	22,857.42
552000 · Minister				
552100 · Salary/Wages	63,800.00		17,400.00	68,400.00
552200 · Pension	7,700.00		2,100.00	8,400.00
552300 · Insurance	12,553.50	15,142.77	3,510.03	15,142.77
552400 · Professional Development	1,753.01			
552402 - Prof Dev. Cathy	4,287.18		2,731.99	5,880.00
552403 - Prof Dev. Heather	6,643.66		978.95	5,880.00
Total 552400 - Professional Development	12,683.85		3,710.94	11,760.00
552500 · FICA	5,890.50		1,606.50	6,426.00
552600 · Housing Allowance	15,625.00		3,600.00	15,600.00
552700 - Health Reimbursement	-			
522800 - Per Diem Living Expenses	4,947.45			
Total 552000 · Minister	123,200.30	125,728.77	31,927.47	125,728.77
553000 · Building Staff				
553100 · Salary/Wages				
553101 · Sunday Sexton	2,907.50	3,140.00	671.00	3,140.00
553102 · Custodian	3,857.50	4,830.00	1,095.00	4,830.00
553103 · Sexton	16,632.00	16,380.00	6,814.50	16,380.00
553104 · Evening Attendant				

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
	06.30.2015	2015-2016	09.30.2015	09.30.2015
Total 553100 · Salary/Wages	23,397.00	24,350.00	8,580.50	24,350.00
553500 · FICA	1,827.71	1,862.78	656.40	1,862.78
Total 553000 · Building Staff	25,224.71	26,212.78	9,236.90	26,212.78
554000 · Music Staff				
554100 · Salary/Wages				
554101 · Music Director	19,957.34	18,765.00	1,050.00	9,665.00
554102 · Acting Accompanist			350.00	9,100.00
554103 · RE Music Director				
554104 · Section Leads				
Total 554100 · Salary/Wages	19,957.34	18,765.00	1,400.00	18,765.00
554400 - Professional Development	603.29	500.00	-	500.00
554500 · FICA	1,316.47	1,435.52	107.11	1,435.52
Total 554000 · Music Staff	21,877.10	20,700.52	1,507.11	20,700.52
555000 · Business Manager				
555100 · Salary/Wages	34,297.85	28,991.04	6,690.24	19,056.00
555200 · Pension	3,575.01	2,870.40	666.82	1,177.60
555300 · Insurance	6,897.66	7,094.00	1,826.37	3,224.50
555500 · FICA	2,626.85	2,217.81	511.80	1,457.78
555700 - Health Reimbursement	2,192.40	2,182.04	573.60	1,091.00
Total 555000 · Business Manager	49,589.77	43,355.29	10,268.83	26,006.88
556000 · Administrative Assistant				
556100 · Salary/Wages	9,288.65	13,338.00	3,071.28	19,571.28
556200 · Pension				660.00
556500 · FICA	713.68	1,020.36	234.95	1,497.20
Total 556000 · Administrative Assistant	10,002.33	14,358.36	3,306.23	21,728.48
557000 · Religious Education				
557100 · Paid RE Staff				
557101 · Nursery & Child Care	4,160.00	4,900.00	858.00	4,900.00
557103 · Youth Advisor	4,501.90	4,501.90	519.45	4,501.90
Total 557100 · Paid RE Staff	8,661.90	9,401.90	1,377.45	9,401.90
557105 · Paid RE Staff FICA	677.94	719.25	105.39	719.25
Total 557000 · Paid RE Staff	9,339.84	10,121.15	1,482.84	10,121.15

	14-15 Yr-End Actual	Approved Budget	Actual	Budget Review
	06.30.2015	2015-2016	09.30.2015	09.30.2015
Total 550000 · Compensation	257,545.93	259,801.11	61,956.66	253,356.00
590000 - Other Expense	-	-	-	-
591000 - Search Expenses	-			
591001 - Installation Expenses	6,817.62	-	-	-
Total 590000 - Other Expenses	6,817.62	-	-	-
Total Expense	400,620.31	374,046.11	95,163.47	369,181.18
Net Ordinary Income		253.89	5,428.32	0.39