

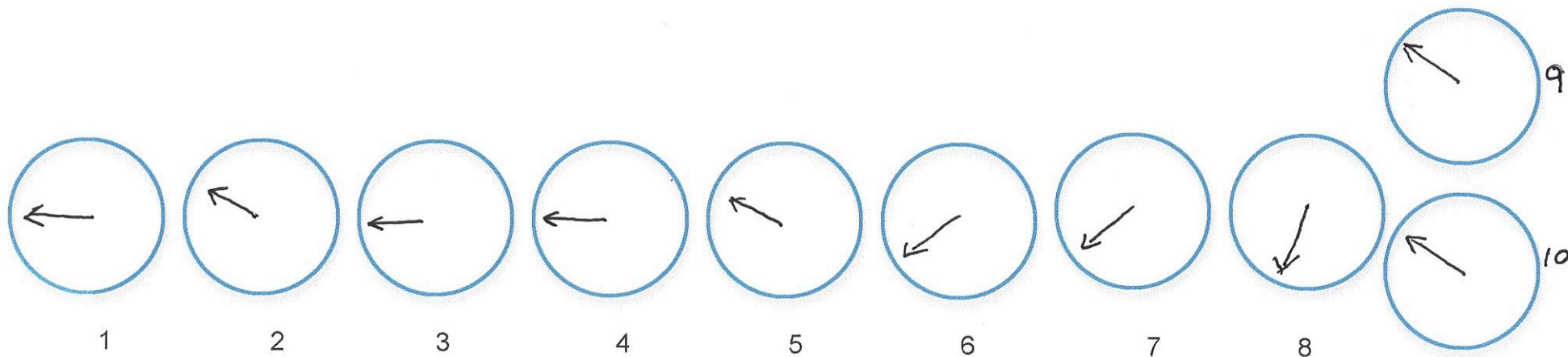
Setting up the Chancel Audio system (version 1.0 1-8-13)

1. At the podium, note that the pulpit mike is plugged into one of the designated plugs to the right of the pulpit. The toggle switch above the plugs should be set to the on position. While you are at it, the two large switch boxes on the inside of the fence can be turned on. The red one turns on the hockey puck light and the regular one turns on the lights over the banner above the "flower" table.
2. To the left of the organ "pit" as you look down on it, note two items with short antennas. Turn both on. The one at the top of the fence will be set to 09, below it at chancel floor level is another similar box. Power reaches it from a power strip, which also must be turned on. These three items need to be on. The lower box is a receiver for the hand held wireless mike (usually set on the side of the pulpit. A small switch on the side turns it on and off.
3. Note, there are two plugs to receive wired mike inputs on the organ side of the chancel. They are similar to the ones on the side of the pulpit.
4. On the other side of the organ (north of it) is the large black sound system box. Open it and turn on the master switch near the top. Small glowing lights indicate various units are working. The top box is for use with CDs, not normally used. The middle unit with all the dials is the part where most inputs are adjusted if necessary, see the following page for more information. The Bose unit below it and lower items do not need to be adjusted (note the Bose unit display says Mono and MA12+MB4), and should be found powered up by the master control.
5. The central unit dials are shown on the following page. Each dial is an input from one device or another. The volume of the input can be adjusted if necessary by the dials associated with devices being used. In theory, they ought to be as seen on the following page, but if not, and there needs to be an adjustment, start with the position shown on the chart.
6. At the north end of the fence find another unit with an aerial. This unit receives input from the lapel mike and needs to be powered on to function.

Now that you have turned on and plugged in various items for use, test them by tapping them to hear the amplified sound or use your voice checking with someone at the back of the sanctuary. Be sure the wireless mike is turned off after use so the batteries will not be spent to the frustration of the next users.

When you are finished with the system, please see that the various units mentioned above are turned off

Master Input control settings. The two on the far right are #9 above and #10 below. Normal settings are reflected in the lines drawn on the "face" of the dial. Additional information is listed below for each numbered dial.



- #1 Pulpit Mike, volume control
- #2 Wired hand held mike
- #3 Choir Mike (green not normally used)
- #4 Hand held mike wireless (orange)
- #5 Lapel Mike wireless
- #6
- #7 CD player volume control
- #8 Status
- #9 Master volume control do not adjust
- #10 Volume Control link to office computer for recording services.

Theory: Adjustment #9 sets the volume for all items and should not be changed under normal circumstances. Dials 1 – 8 should be individually adjusted to suit the purposes of the user's device.

Sound System Setup.doc
Sound System Control.doc